

## BENEFITS

### Manage HR more effectively

Quickly and accurately record, track and protect your company's human resources information. Combine PSS Human Resources with the Microsoft Dynamics Payroll module, ensuring accuracy by automatically updating Dynamics SL Employee File.

### Maintain security

Human Resources module uses Dynamics SL Standard Security to limit access to viewers.

### Put your information to work

Human Resource Administration is an add-on to the Dynamics Payroll System that tracks the following:

- Position
- Reviews and Pay History
- Educational and Military History
- Emergency and Spouse contacts
- Training and Certifications

### Find the information you need

Access data with an intuitive graphical user interface.

### Print reports and employment forms:

- Employee Affidavit
- Emergency Contact
- Workers Comp Arrangement
- Direct Deposit Authorization
- Separation
- Employment Eligibility Verification Uses Crystal reports and the standard Dynamics SL report interface.

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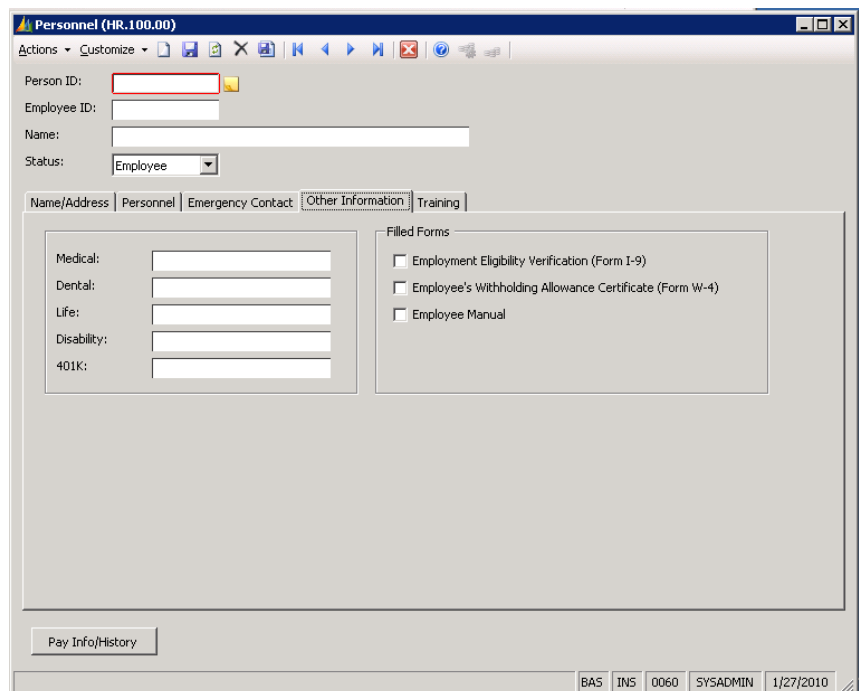
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## Human Resource Administration

Improve personnel maintenance for your business by tracking, analyzing and managing human resources from within Dynamics SL.

**Human Resource Administration** enhances Dynamics SL Payroll to include HR information for employees and potential employees.



The screenshot shows a web browser window titled "Personnel (HR.100.00)". It contains several input fields for "Person ID", "Employee ID", "Name", and "Status" (set to "Employee"). Below these are tabs for "Name/Address", "Personnel", "Emergency Contact", "Other Information", and "Training". The "Other Information" tab is active, showing fields for "Medical", "Dental", "Life", "Disability", and "401K". To the right, a "Filled Forms" section contains three checkboxes: "Employment Eligibility Verification (Form I-9)", "Employee's Withholding Allowance Certificate (Form W-4)", and "Employee Manual". A "Pay Info/History" button is visible at the bottom left of the form area. The status bar at the bottom right shows "BAS INS 0060 SYSADMIN 1/27/2010".

### View HR Information from within SL

### Track Human Resource Information

Track information about employees and potential employees. Includes custom fields to allow you to track the data you need.

### Training and Certification.

Track classes, dates taken, recertification, renewal requirements and more. Web interface allows employees to view their own training information via the Web.