

## BENEFITS

### Scheduling Reports

PSS Scheduler allows you to set up recurring schedules for Dynamics SL reports to be printed, exported or emailed. Save time scheduling your reports to be printed at night.

### Supports Report Selection

With Scheduler you can enter your Report Selections directly within the scheduler. PSS Scheduler uses the same operators as the standard SL report screen.

### Set up your Schedule

Set reports to be run daily, weekly, at specific times. You control when the reports will run.

### Easy to Use and Setup

The Scheduler interface is easy to use and developed in the same format as your standard Dynamics SL system.

### You Control the output

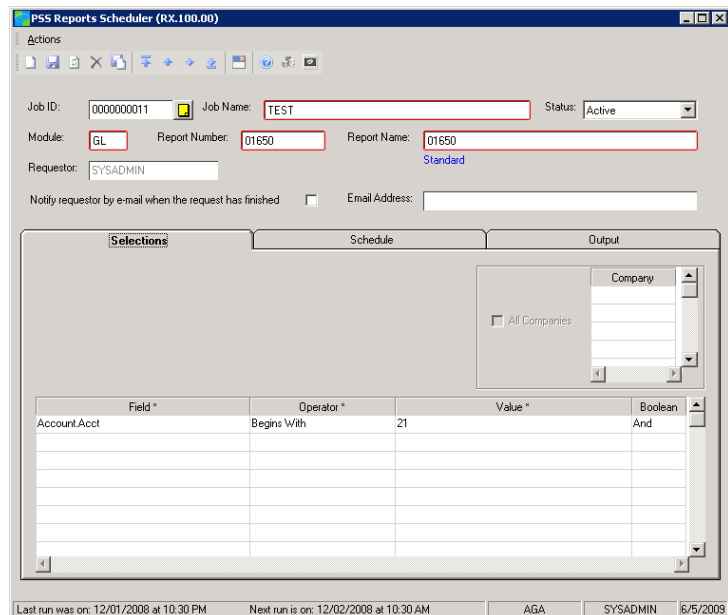
With Scheduler you can have your reports routed to the printer, exported or directly emailed to an individual or group.

### Flexible and powerful!

\*(Note: If additional screen customization is required contact PSS)

## Report Scheduler

**Report Scheduler** allows a user to schedule reports to be printed or emailed within their SL system



**PSS Reports Scheduler (RX.100.00)**

Job ID: 000000011 Job Name: TEST Status: Active

Module: GL Report Number: 01650 Report Name: 01650 Standard

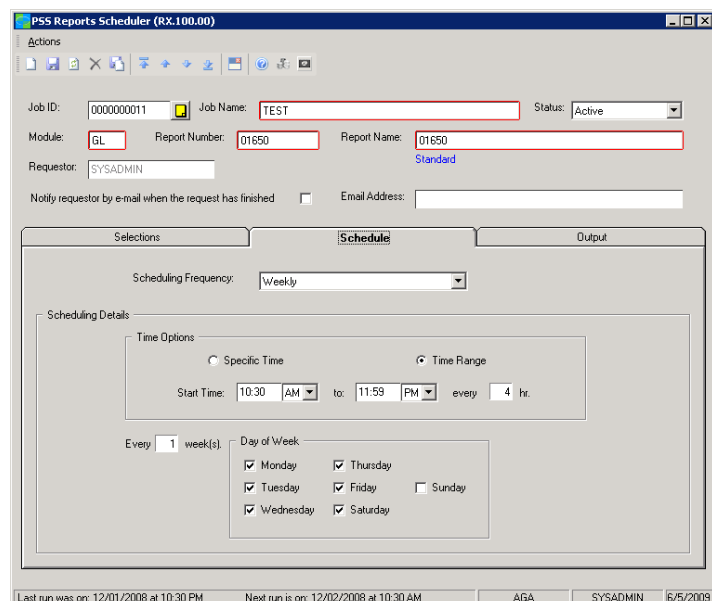
Requestor: SYSADMIN

Notify requestor by e-mail when the request has finished  Email Address: \_\_\_\_\_

Field *	Operator *	Value *	Boolean *
Account.Acct	Begins With	21	And

Last run was on: 12/01/2008 at 10:30 PM Next run is on: 12/02/2008 at 10:30 AM AGA SYSADMIN 6/5/2009

Select the Data you want then create your schedule.



**PSS Reports Scheduler (RX.100.00)**

Job ID: 000000011 Job Name: TEST Status: Active

Module: GL Report Number: 01650 Report Name: 01650 Standard

Requestor: SYSADMIN

Notify requestor by e-mail when the request has finished  Email Address: \_\_\_\_\_

Scheduling Frequency: Weekly

Scheduling Details

Time Options

Specific Time  Time Range

Start Time: 10:30 AM to: 11:59 PM every 4 hr.

Every 1 week(s)

Day of Week

Monday  Thursday  
 Tuesday  Friday  
 Wednesday  Saturday  
 Sunday

Last run was on: 12/01/2008 at 10:30 PM Next run is on: 12/02/2008 at 10:30 AM AGA SYSADMIN 6/5/2009

## FEATURES OVERVIEW

### Scheduler Setup

Set path's for exported files and email settings/ users.

### Scheduler Queue

View, delete and manage jobs scheduled for today or all jobs. Review status, created user and reports to run. Data is viewable by user who created the job and by system administrators.

### Scheduler Selections

Specify your Selection criteria for reports using the same functionality in the select tab or the report screen

### Scheduler Output

Select your output format-print, send as email, save as PDF file, Excel. Many export formats supported.

### Scheduling

Specify when your report will run and how often. Have the report run on a specified day of the week at a specified time or within a range of time.

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Microsoft Dynamics